



育華中文學校2023-2024學年普通話班入學註冊表

C.I.S.T.H Mandarin Class Enrolment Form 2023-2024

Email: cisth.enrolment@gmail.com Tel: 0207 515 5598 / 07935123644 (weekends only)

Website: www.cis-London.co.uk

Registered Charity No: 287813

2022至2023學年在育華中文學校就讀普通話： _____ 年級
Class studied at C.I.S.T.H during 2022 / 2023 – Mandarin Year: _____

2023-2024學年度註冊普通話： _____ 年級
Enrol to Mandarin class Year: _____

學生中文姓名 Pupil's Full Name in Chinese

Pupil's Full Name in English

Surname: _____ Forename: _____

出生日期Date of Birth : Day _____ 日 Month _____ 月 Year _____ 年 (Age in Sept 2023) 2023年9月: _____ 歲

性別Gender : 男Male 女Female 住址Residential Address : _____

联系电话contact number : (1) _____ (2) : _____

请用大写字母在下面的方格填上您的电子邮件地址 Please provide your email address below in CAPITAL LETTERS:

家长姓名 _____ 家长签名 _____ 注册日期 _____
Name of Parent : _____ Parent's Signature: _____ Date of Enrolment : _____

注册方法 – Enrolment Procedure

1. 填完注册表 Complete form in full
2. 通过银行转账付学费 Make the payment online by bank transfer
** 如家长需要注册一名以上的学生，请分开付(If you are enrolling more than one child, please make the payments separately using each child's name as the reference.
3. 把注册表格的每一页扫描或拍照，电邮注册表到cisth.enrolment@gmail.com。如果可以请提供银行转账的屏幕截图(screen shot)。Scan or take a photo of each page of the enrolment form and email it back to cisth.enrolment@gmail.com .
Where possible, please provide a screenshot of the bank transfer.
4. 确认转账完成后，我校会发确认电子邮件给家长。Once the payment is processed, a confirmation email will be sent to you.

班级 Classes	时间 Duration	学费 School Fees
唱游班 - Playgroup	40 minutes + 15 minutes break time + 40 minutes	£300
初级班 - Beginner (1-2年級)	40 minutes + 15 minutes break time + 40 minutes	£320
中级班 - Intermediate (3-5年級)	40 minutes + 15 minutes break time + 40 minutes	£350
高中级班 - Upper Intermediate (6-7年級)	50 minutes + 15 minutes break time + 50 minutes	£380
高级班 - Advance (8-9年級)	50 minutes + 15 minutes break time + 50 minutes	£400
GCSE	3 hours in total (flexible break time)	£600
A-Level	3 hours in total (flexible break time)	£650

- 学费：全年包括书本费。(7月25日前注册可减)(£10)

Registration Fees : **£10 discount for enrolment before 25th July**

- 唱遊班学生必须年满4岁 (2019年9月前出生)。一年级学生必须年满5岁 (2018年9月前出生)

Playgroup student (4+) must be born before 1st September 2019. Year 1 student (5+) must be born before 1st September 2018

缴费方式：银行转账 - Payment method: Bank Transfer

账户名称 Account name : Chinese Independent School of Tower Hamlets

Sort Code : 23-05-80

Account Number : 33925921

付款备注：学生姓名 (学生姓名必须与注册表格上的相同)

Payment reference: Pupil's full name (as stated on the enrolment form)

**** For Academic Year 2023-2024, our classes will be taught at school. This is to ensure the safety of our students and staff.**

*** 请注意 Please Note :**

- 注册后学费恕不退还 **Registration fee is non-refundable**
- 注册后转班需缴 £20-。(Admin fee of £20 will be applied for class transfer after the new term begins)
- 8月30日之后不办理注册 **We DO NOT accept any enrolment after 30th August 2023**

Health健康状况:

- Does your child suffer from any medical conditions? If yes, please state: _____
贵子女有没有任何健康状况? 如有, 请说明: _____
- Does your child have any allergies? If yes, please state: _____
贵子女有没有对任何食物或药物有过敏反应? 如有, 请说明: _____

Volunteering 义工服务:

If you would like to become a volunteer for the school, please sign your name below, we will contact you in early September.

- 假使您愿意在中文学校做助教或义工, 请您在下面签名, 我校将会在九月初联系您
- Permanent Teachers Assistant – during Saturday lessons 班级助教 – 逢周六上课时间 (可提供停车)
- Occasional helper for upcoming events 学校活动义工
- Sub Committee member 加入学校辅助委员会

联系电话 contact number : _____

申请人姓名

申请人签名

Name of Applicant : _____

Applicant's Signature: _____

此处由本校职员填写

For Office Use Only

Amount Received : £ _____

负责员工 Responsible Staff : _____

BACS Received Date : _____

Date Checked : _____

PARENTAL CONSENT - GDPR

To comply with the General *Data Protection* Regulation we must tell you how we use this data and ask for your permission. By signing this form you are providing your permission for us to process your child's data for the purposes below.

Permission to be contacted by us

Your privacy is important to us, and we want to communicate with our service users in a way which has their consent, and which is in line with UK law on data protection (namely the General Data Protection Regulation). As a result of a change in UK law, we now need your consent to how we contact you. Please tick the boxes where you grant consent:-

I consent to the Chinese Association of Tower Hamlets contacting me by:

Post Email Telephone

Permission to share your child's data with other agencies

Everything you tell us will be treated confidentially. However, we may share your child's personal information with other agencies such as local authorities and other non-profit organisations. If you give consent below, you are agreeing that the Chinese Association of Tower Hamlets may:

- share your child's personal information with the local authorities, i.e. the Tower Hamlets Council and Community Languages Service for quality monitoring purposes, external exams and competitions;
- share your child's personal information with the UK Association for the Promotion of Chinese Education (UKAPCE) for competition purposes;
- share your child's personal information with other agencies for funding purposes.

Yes I/We give my/our consent to the Chinese Association of Tower Hamlets sharing my child's personal information with other agencies for the purposes of funding, quality monitoring, external exams and competitions.

No I/We do not give my/our consent to the Chinese Association of Tower Hamlets sharing my child's personal information with other agencies for the purposes of funding, quality monitoring, external exams and competitions.

Permission to use your child's photographs and videos for promotional purposes

We may take photographs and film short videos of the classes for promotional purposes.

Yes - I/We give my/our consent to the Chinese Association of Tower Hamlets to use images of my child caught in video recordings, and/or photographs for promotional purposes.

No – I/We do not give my/our consent to the Chinese Association of Tower Hamlets to use images of my child caught in video recordings, and/or photographs for promotional purposes.

Name(s) of Parent or Guardian :		
Address:		
Signature (家长签名):		Date:

You can grant consent to all the purposes; one of the purposes or none of the purposes. Where you do not grant consent we will not be able to use your child's personal data; except in certain limited situations, such as where required to do so by law or to protect members of the public from serious harm.

You can withdraw or change your consent at any time by contacting the General Manager at the Chinese Association of Tower Hamlets or sending an email to londonchinese@hotmail.com. Please note that all processing of your child's personal data will cease once you have withdrawn consent, other than where this is required by law, but this will not affect any personal data that has already been processed prior to this point.

What is personal and sensitive data?

Personal data is data which can be used to identify your child. This may include your child's name, date of birth, address, telephone number etc.

Sensitive data is information related to any of the following: racial or ethnic origin, religious beliefs, special education needs and medical conditions.

Where will you store my data?

The record of your child will be stored in a shared electronic case management system accessed by staff of the Chinese Association of Tower Hamlets.

Your child's information may also be stored in a paper file held securely by Chinese Association of Tower Hamlets.

Can I withhold my consent?

Yes we will not record your child's information unless you provide your consent. We will not share your information with anyone else without your consent, except in the case of safeguarding situations.

Identity and contact details of controller and data protection officer

1. Alan Chau, General Manager of the Chinese Association of Tower Hamlets is the controller and processor of data for the purposes of the DPA 18 and GDPR.
2. If you have any concerns as to how your data is processed you can contact:
 - Alan Chau, General Manager at londonchinese@hotmail.com
 - Taiqiang Zhang, Head of Chinese School at yukwahcisth@gmail.com
 - Wendy Cheung, Quality Assurance Manager at chineseassociationtowerhamlets@outlook.com

Or you can write to these individuals using the address of CATH, 680 Commercial Road, London E14 7HA.



育華中文學校

Chinese Independent School of Tower Hamlets (C.I.S.T.H)

St Mary and St Michael Primary School

Sutton St, London E1 0BD

Tel: 020 7515 5598

Email: yukwahcisth@gmail.com

Website: www.cis-london.co.uk

育華中文學校 - 校規

儀容

1. 學生在校期間，儀容外表，以端莊朴素為宜。
2. 在校園內不可穿有滑轮的鞋子。

態度行為

1. 尊敬師長，以禮待人，尊敬同學，於集會、上課及排隊時自律自覺，保持肅靜。
2. 愛護公物，珍惜資源，保持學校清潔、不得在校園內塗鴉、隨地丟垃圾和蓄意堵塞學校廁所等。嚴禁破壞公物，包括撕毀學校海報和同學作業，以及嚴禁吃又香糖。
3. 有愛師長和同學，言談不帶污言穢語，不侮辱、恐嚇和霸凌他人。
4. 勤於課業，上課時準備好課本及应用文具。
5. 重視誠信，拾遺後應儘快向校方報告。
6. 準時上學，不遲到，不無故早退缺席，在校期間不得擅自離開學校。
7. 積極參加校方舉辦的活動，不作校內校外的滋事行為。
8. 要注意健康，不作對身體造成傷害的行為，任何場合都不能與別人發生毆鬥或蓄意傷害別人身體。
9. 貴重物品及任何利器不應攜帶回校，不可偷竊。
10. 考試測驗時，必須遵守學校的有關規則。

上列規則由校長或校務會議議決，隨時修改或增刪。學生如觸犯上述校規者，據其輕重，分別可判罰為警告、停學或開除學籍等處分。學年內無故曠課三天並沒有通知學校，校方有權開除該學生的學籍，如因事缺課，應交請假信給班級老師。

學生(姓名)：_____ 已知悉及遵守育華中文學校的校規。他 / 她亦明白如有觸犯以上的各項規則，情況嚴重者將會被校方開除學籍。

家長簽名：_____

日期：_____

Chinese Independent School of Tower Hamlets – School Rules

Appearance

1. During the school period, students should look dignified and simple.
2. Shoes with pulleys are not allowed on campus.

Attitude Behaviour

1. Respect the teacher, treat others with courtesy, respect the students, be self-disciplined and self-conscious during assemblies, classes and queues, and maintain silence.
2. Cherish public property, cherish resources, keep the school clean, do not graffiti on campus, throw garbage on the ground and deliberately block school toilets. Vandalism of public property is strictly prohibited, including tearing up school posters and classmates' homework, as well as chewing gum.
3. There are teachers and classmates who love teachers and classmates, talk without filthy words, and do not insult, intimidate and bully others.
4. Be diligent in schoolwork, prepare textbooks and apply stationery during class.
5. Attach importance to integrity, and report to the school as soon as possible after picking up the pieces.
6. Go to school on time, not be late, leave early without reason, and leave the school without permission during the school period.
7. Actively participate in activities organised by the school and do not engage in provocative acts inside and outside the school.
8. Pay attention to health, do not act that cause harm to the body, and do not fight with others or deliberately harm others' bodies on any occasion.
9. Valuables and any sharp objects should not be carried back to school and should not be stolen.
10. When taking the test, you must follow the relevant rules of the school.

The above rules shall be decided by the Principal or the School Council and may be amended or deleted at any time. Students who violate the above school rules may be punished with penalties such as a warning, suspension, or expulsion according to their severity. If the school does not notify the school of absent absence for three days during the school year, the school has the right to expel the student, and if he/she misses the class due to the incident, he/she shall submit a leave letter to the class teachers.

Student (name) : _____ understands and will abide by the CISTH School rules and accept that failure to do so may result being expelled from the school.

Parent signature: _____ Date: _____



Chinese Independent School of Tower Hamlets

育華中文學校校址：

**St Mary and St Michael Primary School
Sutton Street, London E1 0BD**

Chinese Independent School of Tower Hamlets postal address

育華中文學校郵政地址：
CISTH

c/o 680 Commercial Road, London E14 7HA

5 minutes walking distance from Shadwell DLR/Overground.

10 minutes walking distance from Whitechapel Station.

Closed to Watney Market, Next to St. Mary & St. Michael Church.

Bus routes 15, 115, 135 & 339 reach the school's main entrance.

Shadwell DLR 或 Shadwell Overground 離學校僅5分鐘的步行路程

由 Whitechapel 地鐵站步行到學校僅需10分鐘

離 Watney 市場三份鐘步行路程。St Mary & St Michael 教堂鄰近

15, 115, 135 和 339 路線巴士途經本校